

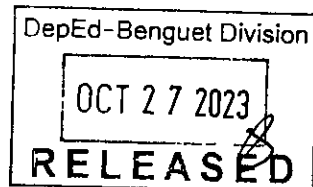


Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**Schools Division of Benguet**

October 26, 2023

**DIVISION MEMORANDUM**

No. 399 s. 2023



**TO: All School Club or Organization Teacher-Advisers  
 All District Youth Formation Coordinator  
 All School Head  
 All Public Schools District Supervisors and Coordinating Principals  
 All others concerned**

**ADDENDUM TO DIVISION MEMORANDUM NO. 162 s. 2023**

1. Relative to Division Memorandum No. 162 s. 2023 titled 'Interim Guidelines of the Learner Government Program (LGP) for School Year 2023-2024 and Designation of Youth Formation Coordinators for SDO Benguet,' **Ms. Jennifer L. Awas** of BSPED Center will be added as District Youth Formation co-coordinator for La Trinidad District.
2. All District Youth Formation Coordinator should ensure that their regular classes are not affected while performing their duties.
3. Furthermore, while awaiting the release of the Teacher-Adviser Manual referred to as 'Leng-ag,' District Youth Formation Coordinators should consolidate the status of School Program, Projects and Activities related to Youth Formation. The form to be used by the School and the District YF Coordinator can be downloaded through this link: [tinyurl.com/YFPPAs](http://tinyurl.com/YFPPAs).
4. District Youth Formation Coordinators are to submit reports per semester starting Calendar Year 2023 and should be submitted every 15<sup>th</sup> day of the following month after June and December to [sdobenguet.yfd@deped.gov.ph](mailto:sdobenguet.yfd@deped.gov.ph).
5. For inquiries, you may contact Cliftone K. Bangse-il and Murphy S. Liswid through [cliftone.bangseil@deped.gov.ph](mailto:cliftone.bangseil@deped.gov.ph) and [murphy.liswid@deped.gov.ph](mailto:murphy.liswid@deped.gov.ph), respectively.
6. Immediate and widest dissemination of this memorandum is directed.

  
**SALLY L. BANAKEN-ULLALIM CESQ V**  
 Schools Division Superintendent

SGOD/YF/CKB



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